

**TENDER DOCUMENT FOR RENOVATION/UPGRADATION OF
EXISTING FACILITIES AND NEW EQUIPMENTS/FACILITIES
UNDER RUSA - ASSAM INFRASTRUCTURE GRANTS**



Estd.- 1982

Bhawanipur Anchalik College
Bhawanipur, Barpeta, Assam
781352

Last Date & Time of Receipt of Tender Documents: 08-03-2017 before 4-30 P.M

Name and Address of the Tenderer: Principal/President RUSA UNIT
Bhawanipur Anchalik College
Bhawanipur, Barpeta, Assam
781352

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SECTION-I : INVITATION FOR BIDS

1. The Principal/President RUSA UNIT, Bhawanipur Anchalik College, Bhawanipur, Barpeta, Assam, Pin-781352 invites bids from eligible bidders as per tender notice published in the English daily - “**The Assam Tribune**” on 28th February, 2017, for Supply/works under RUSA Grant.
2. Interested and eligible Bidders may obtain further information, if required, from the office of The Principal/President /Coordinator RUSA UNIT Bhawanipur Anchalik College, Bhawanipur, Barpeta, Assam, Pin-781352. The bidding documents may be obtained by downloading it from **www.bacollege.in**
3. Bids will be opened in the presence of the members of **RUSA MONITORING UNIT** on the specified date and time as per decision.

DETAILS OF THE TENDER WORKS

Sl.No.	Head	Sub-head	Details of works
1	Campus Development	Land filling, Drainage, Gardening, Vehicle Shed etc.	Annexure-A
2	Hostels	Renovation	Annexure-B
3	College Toilets	Renovation of Girls’, Boys’ and Staff Toilets.	Annexure-C
4	Library	Boys Reading Room with separate seating Capacity	Annexure-D
5	Classrooms	Renovation and upgradation of classrooms	Annexure-E
6	Computers	Purchase of computers for various departments	Annexure-F
7	Wi-Fi Enablement of the Campus	Enabling the entire campus with Wi-Fi connections	Annexure-G
8	Books and Journals	Purchase of Books and Journals for the college library	Annexure-H
9	E-Journals	Subscription of E-journals for the College Library.	Annexure-I

SECTION-II : INSTRUCTIONS TO BIDDERS

1. The Bidders shall give detailed tender in their own forms in both technical and financial Bid.
2. Bids shall be valid for a minimum period of 30 days after the due date.
3. Maximum Project duration from the date of issue of work order must be within 1(One) month.

4. The Bids must reach the undersigned on or before the due date, i.e. Bids received after the due date and time is liable to be rejected. The college shall not be responsible for any postal delays.
5. The quotations shall include all specifications as detailed in the tender. Silence in any of the specifications will be interpreted as non-conformity with purchaser's requirement. Tender enquiry may make this point clear to avoid further correspondence seeking clarification.
6. The rates quoted should indicate clearly all applicable taxes.
7. If required, bidders will be invited to give a presentation on the proposed item. However, concerned vendor will have to bear his/her own cost of travel.
8. The tender is liable to be ignored if complete information is not given therein or if the particulars and date (if any) asked for in the terms and conditions are not mentioned.
9. All the pages of the bid should be signed along with company's seal.
10. Only the best quality article/materials will be accepted. The approved supplier will be required to take back the rejected articles/materials at his/her own cost.
11. Evaluation Criteria: - Evaluation will be based on the Technical Proposal. Price Bid will be considered for only that bidder who is technically qualified.
12. Bhawanipur Anchalik College RUSA MONITORING UNIT reserves the right to reject any or whole quotations without assigning any reasons thereof and does not bind itself to accept the lowest quotations whatsoever.
13. That in case of any disputes between concerned parties the decision of the Principal/President RUSA UNIT Bhawanipur Anchalik College will be final and binding on all parties concerned.
14. The concerned authority of the RUSA MONITORING UNIT is not bound to accept the lowest rate and reserves the right to reject any or all the tenders without assigning any reason thereof.

SECTION-III : TERMS AND CONDITIONS

1. Rates should be valid for a period of 120 days from the date of the opening of the price bid and that Bhawanipur Anchalik College may give orders or repeated orders during this period.
2. Payment will be made 100% after successful Installation/completion and satisfaction that to be certified by RUSA MONITORING UNIT, Bhawanipur Anchalik College.
3. Bidders shall respond to Technical Specifications in the prescribed format.
4. Bidders shall quote for price in the prescribed format.

5. The terms and conditions of the tender are binding.

**SECTION-IV: ELIGIBILITY CRITERIA FOR PARTICIPATING IN THE TENDER
(Valid & Up to date Documentary Evidence to be enclosed point wise)**

1. The Bidder must have been in the IT Business for at least 2 years for the items related to supply of IT materials.
2. Copy of PAN Card, Sales Tax/VAT and Service Tax Registration Certificate should also be submitted along with the quotation/ tender.
3. Manufacture Authorization form for the products quoted have to be provided.
4. The suppliers have to sign for warranty/guarantee for the product they supply as desired or as per norms of the company.
5. The Bidder should have the experience of implementing similar nature of work for last 3 years.
6. **The successful tenderer(s) will have to sign agreement with the concerned authority of the College RUSA UNIT.**
7. **The selected tenderer(s) will be required to deliver the articles in the office of the specified authority on receipt of proper indent immediately. No delivery charge will be paid to the supplier/firm by the RUSA authority of the articles in this office.**
8. **Payment of bills will be made depending upon the availability of fund. No extra charges will be entertained if the payment is delayed due to non-availability of fund.**
9. **The College RUSA authority is not bound to accept the lowest rate and reserves the right to reject any or all the tenders without assigning any reason thereof.**
10. **No party is authorized to put any question for assigning or non-assigning work order.**
11. **The RUSA UNIT has the legal right to pay proper attention towards the interest of the institution and the locality. No party has the right to put question over the issue of the interest of the institution.**

SECTION-V : Format for Quotation

FORMAT OF TECHNICAL QUOTATION

SI No	Item	Technical Specification

Format for Price Quotation

SI No	Item	Qty. (Price for Each Quantity)	Rate	Vat(%)	Service Tax(%)	Other Tax(%)	Amount

ANNEXURES

Annexure-A

Campus Development

- Land filling : Rate should be quoted for per Square Meter.
Drainage : Rate should be quoted for per Square Meter
Gardening : Rate should be quoted for per Square Meter
Vehicle Shed : Rate should be quoted for per Square Meter

Annexure-B

Hostel Renovation:

- Colouring entire hostel: Rate should be quoted for per Square Meter with materials.
Repairing/supply of electrical items, Supply/Installation of water purifier with cooler,
Indoor Sports Item, Item for kitchen: Rate should be quoted for one item each.

Annexure-C

Toilets:

- Colouring entire Toilet: Rate should be quoted for per Square Meter with materials.
Repairing/Supply of toilet items: Rate should be quoted for one item each

Annexure-D

Reading room:

- Colouring entire Rading Room: Rate should be quoted for per Square Meter with materials.
Carpeting entire Reading Room: Rate should be quoted for per Square Meter with materials.
Repairing and making provisions of seating capacity.

Annexure-E

Classrooms:

- Colouring the classrooms: Rate should be quoted for per Square Meter with materials.
Items for classroom upliftment: Interactive Board, Projector, document camera for smart class, CCTV camera (with installation of 16 Nos), podium, Projector screen, UPS for projector and camera, Computer set (Both Desktop and Laptop) to be connected with projector, wooden cabinet, Classroom announcement system, Electric bell, students writing pad, Desk Bench Combo (Two seated, Three seated, four seated), Water purifier with cooler :
Rate should be quoted for one item each against technical specification.

Annexure-F

Computers:

Computers (Desktop and Laptop), Printers, Photocopier machine/Xerox machine, Digital Duplicator Machine. : Rate should be quoted for one item each against technical specification.

Annexure-G

Wi-Fi Enablement of the Campus:

Enabling the entire college campus with Wi-Fi system: Rate may be quoted as a whole.

Annexure-H

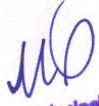
Books and Journals:

Rate may be quoted after consulting the librarian as per requirements.

Annexure-I

E-Journal:

Rate may be quoted after consulting the librarian as per requirements.



Principal,
Bhawanipur Anchalik College
Bhawanipur.

(Dr. Mukunda Sarma)
Principal/President
RUSA UNIT
Bhawanipur Anchalik College
Bhawanipur, Barpeta, Assam
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